



## UGANDA DEVELOPMENT CORPORATION EMPLOYMENT OPPORTUNITIES

The Uganda Development Corporation (UDC) was set up by the Uganda Development Corporation Act 2016 as the investment arm of Government with the primary objective of facilitating industrial and economic development of the country. This objective is met through; establishment of subsidiary and associated companies, entering into public private partnerships with any commercial, industrial or agricultural undertaking or enterprises, assisting in financing and management of undertakings promoting industrial or economic development; and promoting and facilitating research into industrial development. UDC now seeks to fill in the vacant positions below;

<b>JOB TITLE</b>	<b>Senior Legal Officer (2 vacancies)</b>
<b>REPORTS TO</b>	Manager Legal Services
<b>PURPOSE OF THE JOB</b>	To provide high-level legal support and advice to ensure the corporation's activities comply with all legal requirements
<b>DUTIES AND RESPONSIBILITIES</b>	<ol style="list-style-type: none"><li><b>1. Legal Advice and Support</b><ul style="list-style-type: none"><li>• Provide accurate and timely legal advice to various directorates to ensure compliance with legal requirements.</li><li>• Assist in interpreting and applying laws, regulations, and legal precedents to specific cases and organizational issues.</li><li>• Assist in ensuring that the Corporation complies with corporate governance requirements.</li><li>• Collaborate with the Directorate of Investments and other Directorates to ensure the effective project development, appraisal and successful implementation and post-implementation of projects.</li></ul></li><li><b>2. Drafting and Reviewing Legal Documents</b><ul style="list-style-type: none"><li>• Draft, review, and amend contracts, agreements, and other legal documents to ensure they are legally sound and protect the Corporation's interests.</li><li>• Assist in negotiating contracts and legal terms to achieve favourable outcomes for the corporation.</li><li>• Maintain accurate and organized records of legal documents, contracts, and correspondence.</li><li>• Ensure all legal documentation is properly filed and easily accessible for future reference.</li></ul></li><li><b>3. Compliance</b><ul style="list-style-type: none"><li>• Monitor changes in relevant laws and regulations and ensure the Corporation's activities are compliant with these changes.</li><li>• Assist in developing and implementing internal policies and procedures to meet legal requirements and best practices.</li></ul></li><li><b>4. Dispute Resolution and Litigation Support</b><ul style="list-style-type: none"><li>• Provide support in managing legal disputes, including preparing legal briefs, gathering evidence, and coordinating with external legal counsel.</li><li>• Assist in representing the Corporation in legal proceedings, arbitrations, and mediation.</li></ul></li><li><b>5. Legal Risk Management</b></li></ol>

	<ul style="list-style-type: none"> <li>• Identify potential legal risks and provide recommendations to mitigate these risks.</li> <li>• Conduct legal research to inform decision-making and policy development.</li> </ul> <p><b>6. Leadership and People Management</b></p> <ul style="list-style-type: none"> <li>• Support the continuous professional development of the legal team by sharing knowledge and expertise.</li> <li>• Supervise subordinates, set clear goals, mentor the team, encourage collaboration, and drive improvement through regular feedback, evaluations, and recognising achievements.</li> <li>• Provide training and guidance to junior legal staff and other employees on legal and compliance matters.</li> </ul> <p><b>7. Perform any other duties as assigned by the Supervisor.</b></p>
<p>PERSON SPECIFICATIONS (1) (Qualifications &amp; Experience)</p>	<ul style="list-style-type: none"> <li>• Bachelor’s degree in Law, Business Administration or related field.</li> <li>• Enrolled as an advocate of the high court of Uganda.</li> <li>• Membership in Uganda Law Society, Institute of Chartered Secretaries and Administrators.</li> <li>• Six (6) years of experience in a similar role</li> </ul>
<p>PERSON SPECIFICATIONS (2) Competencies</p>	<ul style="list-style-type: none"> <li>• Strong team player</li> <li>• Excellent customer service;</li> <li>• High level of Integrity.</li> <li>• Able to prioritize work effectively</li> <li>• Analytical and problem solving techniques</li> <li>• Good Communication skills</li> <li>• Database and application management / development.</li> <li>• Knowledge of current technological developments/trends in ICT</li> </ul>
<p><b>Mode of Application:</b> Applications accompanied with detailed curriculum vitae, copies of academic transcripts and certificates, telephone contact, names and addresses of 3 (three) referees should be addressed and hard copy delivered to:</p> <p><b>The Executive Director Uganda Development Corporation Floor 5, Soliz House Plot 23 Lumumba Avenue P. O. Box 7042 Kampala</b></p> <p><b>Deadline for receipt of applications:</b> Friday 14<sup>th</sup> February 2025</p> <p><b>Applicants must not be above 54 years of age. Only Shortlisted Applicants will be contacted</b></p>	